

Internal Quality Assurance Sampling plan For qualifications with graded units (Sampling plans must be flexible to ensure that all grade boundaries must be sampled overtime) Name of Qualification and Level:						Assessor : IQA:			
						Assessor risk level- R/A/G % sampled (If the selected sample doesn't reflect the breadth of grades this can be changed)			
	Unit 1	Unit 2	Unit 3	Unit 4	Unit 5	Unit 6	Unit 7	Unit 8- Knowledge	Assessment cycle-Planning & feedback
Grade to be sampled									
Planned date to be sampled									
Learner Name & PIN									
Grade achieved & date sampled									
Learner Name & PIN									
Grade achieved, Method used & date sampled									
Learner Name & PIN									
Grade achieved & date sampled									
Learner Name & PIN									
Grade achieved & date sampled									

List all learners on your sampling plan to reflect the percentage sampled. Record the predicted planned dates for sampling at the beginning of the year and then the actual dates when completed.

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Name of Qualification and Level:	Assessor risk level- R/A/G % sampled

Learner Names & PINs	Planned & Actual Dates of IQA activity	A - Direct Observation	B - Professional Discussion	J – Reflection on own practice in RWE	D- Work products	Longitudinal Study (if applicable)	K- Written & pictorial information	M – CACHE written Task or Others if used- C,E,F,G,H,I,L, N	Unit level - When outside the main qualification level. i.e. level 2, level 3	Assessment cycle-Planning & feedback
Learner Name & PIN	Planned date-									
	Actual date-									
Learner Name & PIN	Planned date-									
	Actual date-									
Learner Name & PIN	Planned date-									
	Actual date-									
Learner Name & PIN	Planned date-									
	Actual date-									
Learner Name & PIN	Planned date-									
	Actual date-									

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